



# MyBank<sup>1</sup> Service Provider Program

## Registration Form

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### I. MyBank application

<input type="checkbox"/> SCT01	<input type="checkbox"/> SDD01	<input type="checkbox"/> DD02	<input type="checkbox"/> B2B01	<input type="checkbox"/> ID01
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### II. Select the service or status you apply for:

<input type="checkbox"/> Affiliate Service Provider	<input type="checkbox"/> Self-Certified Service Provider
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### III. If you apply as Self-Certified Service Provider please select the level you apply for:

<input type="checkbox"/> Level 1	<input type="checkbox"/> Level 2
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### IV. Service provider details

Organisation Name	
Street	
City	
Country	
VAT Number	
Registration Number	

### V. Contact details

	Business Contact	Technical Contact
First Name		
Last Name		
Email		
Phone		

NB: These are the contact persons that will be entitled to access the MyBank website restricted sections and receive information e-mails. Please note that a maximum of two contact persons is allowed.

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<sup>1</sup> Whenever the term “bank” is used, it is intended to include all authorised payment service providers, including, without limitation, credit institutions and payment institutions.



## VI. Terms and Conditions

### *MyBank Service Provider Program*

The service providers program is dedicated to entities providing or willing to provide technology or consulting services to the MyBank participants (or their customers) to become part of the MyBank ecosystem (the “**MyBank Service Provider Program**”) and is described in the document attached hereto as Annex (the “**MyBank Service Provider Program Description**”).

These terms and conditions supplement and/or amend the provisions set out in the MyBank Service Provider Program Description, which is deemed to form an integral part hereof. To the extent inconsistent with the MyBank Service Provider Program Description, these terms and conditions shall prevail.

Registration to the MyBank Service Provider Program and access to the MyBank information are subject to the prior signing of a Confidentiality and Non-disclosure Agreement in relation to the MyBank documentation and specifications (the “**NDA**”) and shall give rise to rights and obligations as specified under the MyBank Service Provider Program Description for each service provider status.

### *Confidentiality*

All confidentiality obligations and undertakings set forth under the NDA signed between PRETA S.A.S. and each service provider shall apply and, where necessary, be extended to cover any information and documentation disclosed or provided in the context of the MyBank Service Providers Program.

### *Obligations*

By signing this registration form, service providers agree to be bound by these terms and conditions and the provisions in the MyBank Service Provider Program Description.

### *Fees*

The service providers agree to pay the fees set out under the Service Provider Program Description.

### *Self-Certification*

PRETA S.A.S. shall not be obliged to verify the results of any self-certification performed under the MyBank Service Provider Program (the “**Self-Certification**”), and accepts no liability with respect to such Self-Certification of the service providers (the “**MyBank Self-Certified Service Providers**”).

The MyBank Self-Certified Service Providers shall be solely responsible vis-à-vis any third-parties, including in particular existing or future MyBank participants, which rely on such Self-Certification.

### *MyBank logo*

The MyBank logo is a European Community design registered under design number 002459487-0001 and is the property of PRETA S.A.S.

Any licence or sub-licence of the right to use the MyBank logo shall be non-exclusive, non-transferable and revocable and shall be granted for the exclusive purposes set forth in the MyBank Service Providers Program.

PRETA S.A.S. reserves the right to immediately revoke any licence granted under the MyBank Service Providers Program, including, without limitation, in case this registration form is terminated pursuant to the terms set forth herein.

### *Liability*

PRETA S.A.S. shall not be liable for any losses (including, without limitation, loss of profits, loss of revenues, or loss of business opportunities), damages or injury in connection with any activities carried out as part of or in any way relating to the MyBank Service Provider Program.



MyBank Service Provider Program  
May 2018

MyBank  
Classification: Public

*Effectiveness and Termination*

Registration to the MyBank Service Provider Program shall be effective as from the signing of this registration form and its countersigning by PRETA S.A.S. Thereafter, it shall be automatically renewed each year unless either party decides to terminate the contract by giving written notice of at least 90 Business Days.

*Governing law*

These terms and conditions and any obligations (including any non-contractual obligations arising out of or in connection with it) shall be governed by, and construed in accordance with, the laws of the Federal Republic of Germany.

*By signing this registration form, we represent that it has been signed by duly authorised representatives.*

[SERVICE PROVIDER]

-----  
(Date / Place)

-----  
(Name and Title of Authorised Signatory(ies))

COUNTERSIGNED BY PRETA S.A.S.:

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(Date / Place)

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(Name and Title of Authorised Signatory(ies))



# MyBank<sup>1</sup> Service Provider Program

**Release**

May 2018

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## Introduction

The MyBank Service Provider Program supports providers that offer infrastructure, IT and mobile technology or consultancy services to the MyBank Participants or their customers in taking an active and visible part in the MyBank ecosystem. It has been set up by PRETA S.A.S. to facilitate the exchange of information with the service provider community and its inclusion in the wider stakeholder consultation on the MyBank evolution.

The MyBank Service Provider Program offers two registration levels:

- MyBank Affiliation Program;
- MyBank Self-Certification Program.

## MyBank Affiliation Program

The MyBank Affiliation Program makes it easier for service providers to ensure that their products meet the needs of the MyBank users. It gives them access to the MyBank technical documentation as well as to MyBank events and workshops.

Affiliate Service Providers therefore benefit not only from access to the MyBank documentation, but also from increased visibility and networking opportunities.

## MyBank Self-Certification Program

The MyBank Self-Certification Program enables service providers to self-certify their infrastructure based on a testing program that is supported by the MyBank test tools.

The self-certification allows service providers to position their infrastructure services in the market as compliant with the MyBank specifications as well as with the technical, business and security requirements of the different products (SCT01, SDD01, DD02, B2B01 or ID01).

The MyBank Self-Certification Program was developed to recognise service providers who offer MyBank-related technology services to MyBank Participants or to their merchant customers. The program, which requires a periodic renewal of the self-certification, encourages a level of quality and a dedication to best practices. The self-certification allows service providers to distinguish themselves in a competitive marketplace and increase their credibility with current and prospective clients.

Service providers that meet the technical, business and security requirements of the solution will be granted a license to display the MyBank Self-Certified Service Provider logo when advertising their solutions.

Please note that service providers need to have developed their technical infrastructure and be in a position to start the scripted testing activities before applying for the Self-Certification Program.

A separate self-certification is required for every product, therefore, Service Providers may apply to the Program for one or many products of their choice and be recognised as self-certified provider for each of these products after completion of the related testing phase(s).



## Admission Criteria

### MyBank Affiliation Program

The MyBank Affiliation Program is open to consulting companies, associations or any other company that provides services to payment service providers or their customers in connection with the MyBank Solution. A prerequisite for participating in the MyBank Affiliation Program is that the prospective program participant has entered into a Non-Disclosure Agreement (NDA) with PRETA S.A.S.

Registered companies offering the following services may apply:

- Consulting companies
- Associations

### MyBank Self-Certification Program

The MyBank Self-Certification Program is open exclusively to providers that offer at least one of the following components:

- Validation Service;
- Routing Service;
- Initiating Party Service (payments plug-in providers, payment gateways, virtual POS).

Service providers who register for self-certification have to complete scripted testing provided by the MyBank Solution Manager in order to self-certify their infrastructure(s).

Two levels of self-certification are foreseen:

#### Level 1

Must be completed for the self-certification of service providers for Sellers (payments plug-in providers, payment gateways, virtual POS) known as Initiating Party services that will interact with one or more Routing Service (Seller Banks).

#### Level 2

Must be completed for the self-certification of Routing Service and Validation Service providers.

The two levels differ in the degree of self-certification and testing workload they require:

- Level 1 requires about three weeks of testing;
- Level 2 requires about six weeks of testing.

NB: The level 1 program is included in the Level 2 self-certification program as long as the full set of scripted testing has been passed and the self-certification form completed.



## Benefits of the program

Service providers and their representatives joining the program shall be entitled to the following privileges.

### Benefits of the MyBank Affiliation Program

#### Visibility

- Affiliate Service Providers will be listed on the MyBank website.

#### Information

- Affiliate Service Providers will be granted privileged access to the MyBank solution specifications and related documentation; and
- Receive updates on the MyBank initiative, such as releases of official documents, press releases, public presentations, forthcoming events, current consultations and publications.

#### Networking

- Affiliate Service Providers will be invited to MyBank events and workshops, which offer the opportunity to network with peers and business partners. The affiliation is valid for one calendar year.

### Benefits of the MyBank Self-Certification Program

In addition to the above benefits, Self-Certified Service Providers will

- receive the self-certification test package including instructions, test scripts, timetables;
- be able to access the MyBank Self-Certification Platform (level 1 and 2) and Test Directory (level 2);
- receive support from the MyBank Helpdesk during the testing program;
- will increase their visibility by being listed as a Self-Certified Service Provider on the MyBank website;
- be licensed to display the MyBank logo for the purpose of advertising their products;
- receive information on documentation updates at the same time as the MyBank Participants;
- be granted access to the test environment all year round.

The self-certification is valid for one calendar year and for every specific MyBank application (SCT01, SDD01, DD02, B2B01 or ID01). The annual fee includes re-certification in case MyBank standards should change.

Service providers and their representatives shall be subject to the obligations as laid down in the MyBank Service Provider Program Agreement, which shall be signed as a prerequisite to joining the Program.

## Service Provider Program fees

One-off fees are billed and payable upon reception and acceptance of the Registration Form. Annual fees are invoiced and payable upon completion of the self-certification phase on a pro-rata basis calculated per quarter and after that at the start of each calendar year. Fees will not be refunded in case of withdrawal, suspension or exclusion events.

The fees are payable for every MyBank application (SCT01, SDD01, DD02, B2B01 or ID01).

A discount of 20% on the One-off self-certification fee is granted to those Service Providers that apply for two or more products at the same time. E.g. a Service Provider that wishes to self-certify for SCT01 and SDD01 as level 2 will be invoiced €20,000 + €16,000 as one-off fee for the self-certification.

Fee type	Notes	One-off	Annual
MyBank Affiliation Program fee	For all MyBank applications	€5,000	€5,000

Fee type	Notes	One-off	Annual
Level 1 Self-Certification Program fee	Per MyBank application	€5,000	€3,000
Level 2 Self-Certification Program fee	Per MyBank application	€20,000	€10,000

Service Providers must choose between Level 1 and 2 depending on their positioning.

Service Providers that apply for Level 2 may include Level 1 to the condition that the full set of scripted testing has been completed accordingly. In that case the fees are included.

Training Workshop	Per workshop	Fees vary	–
Administration fees	For requesting Test Tool and Test Directory changes	€250 per request	–





## Application Process

Service providers interested in joining the MyBank Affiliation Program or Self-Certification Program may apply by completing and returning an application pack available on the MyBank website or on request from [info@MyBank.eu](mailto:info@MyBank.eu)

Please note that before applying for the Self-Certification program, service providers need to have developed their technical infrastructure and be in a position to start the scripted testing activities at the opening of the joining tests.

The application pack contains:

- a registration form;
- a Non-Disclosure Agreement (NDA);
- a SEPA mandate for authorising a direct debit for the applicable fees.
- Company billing information details

The above documents need to be returned in electronic version via mail to [info@MyBank.eu](mailto:info@MyBank.eu) for validation.

After confirmation of the approval the documents must be returned duly signed to:

PRETA S.A.S.  
ACS Team  
489, Avenue Louise  
1050 Brussels  
Belgium

A copy of the application signed by PRETA S.A.S. shall be returned to the applicant.

The right to use and access the MyBank specifications, other proprietary material and confidential information shall be governed by the terms and conditions of the Non-Disclosure Agreement (NDA) and shall in any event be limited to the extent necessary for the agreed purpose.

Affiliate Service Providers and Self-Certified Service Providers authorise PRETA S.A.S. to mention their name and/or logo in the list published on the MyBank website and any other relevant communication material.

Affiliate and Self-Certified Service Providers can send a high-definition logo for publication on the MyBank website to: [info@MyBank.eu](mailto:info@MyBank.eu)

The publication by PRETA S.A.S. of a list of Self-Certified Service Providers is for convenience purposes only and shall not constitute any advice or recommendation given by PRETA S.A.S. to any third party. PRETA S.A.S. accepts no liability with respect to the publication of the list of Self-Certified Service Providers.



## Frequently Asked Questions (FAQ)

### 1. Can I directly apply for the Self-Certification Program?

Yes, registration as an Affiliate Service Provider is not a pre-requisite for the participation in the Self-Certification Program.

### 2. Do self-certified service providers participate in the MyBank Solution?

Service providers are not participants but third parties that develop and in some cases host technical infrastructures for the use of Buyer Banks, Seller Banks or Sellers.

The MyBank solution is based on a four-corner model. Participants in the solution are Buyer Banks and Seller Banks in their role of Validation Service and Routing Service, respectively. The end-users of the MyBank solution are Buyers and Sellers.

### 3. As a service provider, do I need a partner bank to register for the program?

No, you can register for the program in order to perform the self-certification of your infrastructure and then provide an off-the-shelf solution to your clients.

### 4. Why do service providers need to be self-certified?

The Self-Certification Program allows service providers to test and validate their technical infrastructure using the test environment and the simulation tool at their disposal to ensure their compliance with the specifications of the solution. A successful self-certification can provide Routing/Validation/InitiatingParty services to current and prospective clients and is a visible sign of quality and readiness in a competitive marketplace.

### 5. Must Buyer Banks and Seller Banks self-certify?

Yes, it is mandatory for Buyer Banks and Seller Banks to self-certify themselves end-to-end in order to become a participant in the solution. Buyer Banks and Seller Banks may develop their infrastructure in-house or outsource the development to service providers that took part in this program.

### 6. I provide services to Sellers – can I register to the Program?

Yes, two levels of self-certification are foreseen for service providers. These require different degrees of self-certification and testing workload in relation to the role of the service provider

### 7. I act as Collecting Service Provider (CPSP) - can I register to the Program?

No, CPSPs must apply as Candidates. Please refer to the webpage “Join MyBank today” of the **Banks & PSPs** section or contact us via mail to [info@mybank.eu](mailto:info@mybank.eu)

### 8. What is expected from the self-certification?

The test scenarios aim to verify the compliance of the service providers at each level of the solution with the requirements of the MyBank solution. The service provider needs to execute and document the results of the executed test activities and produce test report summaries. PRETA S.A.S. as the MyBank Solution Manager requires precise and detailed information regarding the development of the self-certification process. Checklists and testing reports will be taken as evidence of the readiness of service providers.

At the close of the joining tests, service providers need to fulfil a self-certification form in order to formally confirm that:

- all required test cases were successfully executed
- all components are compliant with MyBank technical, business and security requirements as laid down in the solution specifications

Further information can be requested via the MyBank website.